

# UNICOI COUNTY ELECTION COMMISSION

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Sarah J. Fain, Administrator of Elections  
Teresa McFadden, Deputy Administrator

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**TO: UNICOI COUNTY ELECTION COMMISSION; MACHINE TECHS,  
REPUBLICAN PARTY CHAIR, DEMOCRATIC PARTY CHAIR,  
INDEPENDENT CANDIDATES**

**FROM: SARAH J. FAIN**

**DATE: July 1, 2026**

**RE: ELECTION COMMISSION MEETING**

The Chairman has asked me to notify you of the next Election Commission meeting on **Thursday, July 16, 2026 at 10:30 a.m.** in the Election Commission office.

See enclosed for agenda

## **Agenda - Order of Business**

Unicoi County Election Commission  
Regular Meeting – July 16, 2026

- I. **Call to Order:**
- II. **Opening Ceremonies:**
  - A. *Invocation:*
  - B. *Pledge of Allegiance:*
- III. **Recognize Citizens and Visitors (*visitors will have 5 minutes to address the commission*):**
- IV. **Approval of Minutes:**
- V. **Review of Financial Report:**
- VI. **Committee Reports:**
- VII. **Unfinished Business:**
  - A. *Inspect and seal voting machines for August 6, 2026 State/Federal Primary and County General election*
- VIII. **New Business:**
- IX. **Adjourn:**

**CC: LOCAL MEDIA, COURTHOUSE, UNICOI TOWN HALL, ERWIN TOWN HALL**